

CONSTITUTION
OF
THE DAVID M. HUNT LIBRARY AND SCHOOL ASSOCIATION
FALLS VILLAGE (TOWN OF CANAAN), CONNECTICUT

Article 1. - Membership

Section 1. Any patron or contributor 18 years of age or older at the time of the annual meeting is a member of the Association.

Section 2. Every member shall be entitled to vote in any meeting of the members of the Association or by proxy if absent.

Article 2. - Officers and Directors

Section 1. The governing body of the Association shall be a Board of twelve Directors, a majority of whom shall be residents of the Town of Canaan. Four of these Directors shall be appointed by the Board of Selectmen of the Town of Canaan for four-year terms. Seven of the other eight Directors shall be elected at the Annual Meeting of the Association and the eighth shall be elected by the Friends, all to serve four-year terms. A President, Vice President, Treasurer and Secretary shall be elected from the Directors at an Annual Meeting and shall serve terms as stipulated in the Association By-laws. All Directors shall be eligible to be elected officers.

Section 2. The President shall preside at all meetings of the Association and of the Board of Directors except as stipulated in the Association by-laws. All meetings shall be conducted in accordance with the articles set forth in the Association by-laws.

Section 3. The Secretary shall keep a detailed record of all meetings of the Association and the Board of Directors, make all reports of the same at the Annual Meeting, and conduct all correspondence.

Section 4. The Treasurer shall be covered by a suitable bond and shall have charge of all the funds of the Association. He/she shall submit to the Board for approval each year an estimate of anticipated income and a proposed budget of expenses. The Treasurer shall oversee appropriate disbursements for normal expenses coming within the scope of the budget as approved, or as subsequently amended, by the Board. He/she shall make a detailed report at the Annual Meeting of all funds received and disbursed. The Treasurer shall oversee the conduct of an independent audit at the end of each fiscal year.

Article 3 – Meetings

Section 1. The Annual Meeting of the Association shall be held in the month of July, and shall be called by notices signed by the President or Secretary, posted at the Town Hall and to local newspapers, at least five days before the time of said meeting. Said notices shall state in full the purpose of the meeting. A quorum shall consist of nine members.

Section 2. Special Meetings involving a vote upon the property or funds of the Association, or a change in the Constitution or By-Laws, shall be called in accordance with provisions stipulated in the Association by-laws.

Article 4. - Amendments

This Constitution may be amended at any Annual Meeting by a two-thirds vote of the members present.

Adopted September 18, 1889

Revised July 17, 1962

Amended May 17, 1967

Amended July 16, 1970

Amended June 9, 1977

Amended July 16, 1998

Amended July 8, 1999

Amended July 18, 2002

Amended July 31, 2010